

Clarendon Township Board Meeting

Monday, May 9, 2022
Regular Meeting Minutes

I. **Opening:** Present were Steve Schrock, Ericka Tryon, Rose Mary Berry, Tim Anderson and Jim Russell. Also present were 8 members of the public.

A. Meeting called to order at 7:30 PM by Supervisor Schrock followed by the pledge of allegiance to the flag.

II. **Additions to and Approval of Agenda:**

A. Added Pay Republic Services Early. Motion to approve by Rose Mary Berry; second by Tim Anderson; carried.

III. **Public Voice:**

A. Gary Tomkins – 911 millage, Veterans Renewals, Roads

B. Tracy Crandell and Carline Wolcott– Concerned about the vacant property on Q Drive. Many individuals seem to be utilizing the property whom are not the owners. Provided Deputy Maddsen’s Phone Number 269-420-0410

C. Lynden Hankey – Running for County Commissioner

IV. **Minutes:** Added Treasurer’s Report: Updated due to Bank Approval Needs

A. After receiving board consensus, a New CD has been opened in the amount of \$150,000.00. Rose Mary Berry to follow up with Credit Union to finalize paperwork. Motion to approve by Tim Anderson; second by Rose Mary Berry

V. **Correspondence:**

A. **Notice of Consumers Energy Tree Trimming Work**

B. **St. Joseph Plot Transfer:** Sabin Pearl has transferred ownership of plots SJ-60-05 to Larry Drinkwater – Ericka Tryon to issue Deed. Original Deeds received 4/8/22.

VI. **Elections:**

A. **Ballot Container Certification:** May 19th, this is required for each jurisdiction every 4 years. It is recommended that you bring old containers just in case you need additional storage for this year’s elections. If the weather is nice we will work outside, right from your vehicle, otherwise we will have you bring them inside that day. (BOE News 2.28.2022) May 19th, 9 a.m. – 4 p.m. Marengo Township, 14021 23 Mile Road, Albion, 49224. You may drop your containers and bags off to Clerk Vansickle between the day before & pick up on the 19th. We will let you know what time the office will be open soon. The canvassers are scheduled 9am till 4pm, please arrive no later than 2pm so that the canvassers are able to complete their work before 4pm. **(Ericka To Complete. Steve indicated that we could add Security Camera’s to secure the Drop Box)**

B. **Inspectors Applications:** Clerk has sent out Applications to prior election inspectors to see if there is an interest in those inspectors assisting with the 2022 elections. If you know of anyone who may be interested in serving as an election inspector for Clarendon Township please reach out to the Clerk for an application. Applications must be returned no later than June 1st.

C. **Election Inspector Training:** Tuesday, June 28th Election Inspector Training Sessions, 10 a.m. and 2 p.m. Kellogg Arena, 1 McCamly Square, Battle Creek, 49017 Jill will be sending out a link for each Clerk to email to your Election Inspector’s for them to sign up for training. We will need all hands on deck to help that day, Clerks and Deputies Democracy MVP (BOE News 2.28.2022) new updates to this useful tool if you need more election inspectors

D. **County Compensation Survey:** Calhoun County polled all Clerks regarding election inspector compensation to ensure election workers are being compensated fairly. On Average, election workers across Calhoun County are being compensated between 15-20 per hour.

E. **QVF is being updated the week of May 9th to reflect redistricting.** Ericka to create new Master Card Files for the upcoming elections to reflect changes. Currently, Clarendon Township services 937 voters.

F. **Election Notices:** Kimberly Hinkley has requested the Clerks Association resume responsibility for the preparation and publication of those notices. Ericka Provided Association with relevant information for publication

G. **May 11, 2022 Calhoun County Municipal Clerks Association meeting:** tabulator kit (flash cards & ADA cards) Kimberly Griffiths to Attend.

VII. **Treasurer’s Report:** Price of Stamps is increasing. Rose Mary to purchase several rolls in advance. Ericka Tryon moved to approve Treasurer’s report; Tim Anderson supported; motion carried

VIII. **Accounts Payable:** Total Bills: \$19,690.69. Motion to approve by Rose Mary Berry; second by Tim Anderson; carried.

IX. **Committee Reports:**

A. **Ambulance Report (Steve Schrock):** Calls in Feb: 11; Calls in March 3. Fire department personal taking the class for first medical responders given through KCC that is sponsored by The Ambulance Authority are having trouble passing the online course for first responders. Life Care still has the majority of calls.

- B. **Homer Lake Board** (Tim Anderson): The 625.00 for Drains at Large is includes the upkeep of the Lake for the Whole Township and even though we have only two properties that total 89.00 the 625.00 is still the share that Clarendon Pays based on the calculations utilized by the lake board. Ericka to Pay.
- C. **Homer Fire Board** (Rose Mary Berry or Tim Anderson): Homer Fire is Renting Old Truck to Tekonsha Fire at the rate of 10,000.00 per month. An investment of 5,000.00 was put into the truck prior to truck being rented.
- D. **Tekonsha Fire Board** (Richard Maples or Steve Schrock): Court cases in progress. Tekonsha is renting a spare truck from Homer Township.
- E. **Zoning Administrator Report** (Randy Shank): Additional Properties being turned over to Safebuilt. Randy to follow up on Q Drive concern. Ericka to send Randy a copy of the signed Tiny Home Ordinance.
- F. **Sexton** (Tyler Butters): 5 Cemeteries are located in Clarendon Township. One of which is a family Cemetery that is not maintained by the township.
- G. **Planning Commission Report** (Richard Maples): No Meeting
- H. **County Road Department Report** (Steve Schrock): Steve following up on the quote for the roads.

X. Old Business:

- A. **Dump Day:** Success. Approx. 15 participants
- B. **Porta Johns/Wheelies:** Tyler to pour cement slab for Porta Johns
- C. **Parks Millage:** Ericka Followed up on receipts. Clarendon Township paid for Outhouse Rental, Cottonwood Tree Removal, Stump Grinding. We have not received an invoice for Gravel Delivery
- D. **P-Drive Update:** Steve following up
- E. **Homer Lake Assessment** (Gary Thompkins): The 625.00 for Drains at Large is includes the upkeep of the Lake for the Whole Township and even though we have only two properties that total 89.00 the 625.00 is still the share that Clarendon Pays based on the calculations utilized by the lake board. Ericka to Pay.
- F. **New Sign @West Clarendon Cemetery:** Needs to be straightened. Steve to follow up

XI. New Business:

- A. **Townhall Graduation Party:** Christy Frick is inquiring if the Townhall could be rented for Graduation Party. At this time the town hall will not be rented out. The gazebo is available on a first come first serve bases. Ericka to follow up with requestor.
- B. **Election Chairperson / Co-Chairperson Pay:** Proposal to Pay Chairperson's more than 15 per hour as they have more responsibilities to complete during election cycle. Motion to pay Election Chairperson 18.00 per hour was put forth by Ericka Tryon. Tim Anderson Approved; Rose Mary Berry Supported. Motion Carried.
- C. **Patricia Vieth:** Stakeholders father, Donald Crabil, purchased CP-4C-128 - 1,2,3,4,5,6 with Only CP-4C-128 -1 being occupied. Daughter Patricia Vieth has a deed left to her by Donald Crabil, but the plots are not designated on the Deed. Can we assume that she in fact owns CP-4C-128 - 2,3,4,5,6, or is the deed only good for One plot? It was approved that the original deed could be utilized as proof of ownership. Ericka to Transfer plots into Patricia Vieths Name. Motion to approve by Rose Mary Berry; second by Tim Anderson; carried.
- D. **Pay Trash Republic Early-** Motion to approve by Ericka Tryon; second by Tim Anderson; carried.

XII. Land Use Permits: 2x Land Use Permits. Motion to approve by Tim Anderson; second by Ericka Tryon; carried.

Permit #	Requestor	Address	Structure	Date Approved
Permit#7-2022	William Tocco	Lighthouse Village #3052	Shed	5/9/2022
Permit#8-2022	Parks	20701 T Drive S	Shed	5/9/2022

XIII. Adjournment: Meeting was adjourned at 8:53 PM.

Respectfully submitted,
Ericka Tryon, Clerk

Steve Schrock, Supervisor

Ericka Tryon, Clerk