

# Clarendon Township Board Meeting

Monday, March 14, 2022  
Regular Meeting Minutes

**I. Opening:** Present were Steve Schrock, Ericka Tryon, Rose Mary Berry, Tim Anderson and Jim Russell. Also present were 5 members of the public.

A. Meeting called to order at 7:30 PM by Supervisor Schrock followed by the pledge of allegiance to the flag.

**II. Additions to and Approval of Agenda:** Added Homer Lake Assessment and Sexton Contract Approval

**III. Public Voice:** Gary Tompkins discussed Homer Lake Board, Roads, Board Band Task Force

**IV. Minutes:** Motion to approve by Tim Anderson; second by Rose Mary Berry; carried.

**V. Correspondence:**

A. **Attorney Retirement:** After June 1, 2022 John Macfarlane will be retiring.

B. **Ballot Container Certification:** May 18th and 19th – Jill Stout to send more information; Steve to see if there is a way to replace the government issued lock on the ballot container.

C. **Quick Books Price Change:** Annual renewal will be 349.99.

**VI. Treasurer's Report:** Ericka Tryon moved to approve Treasurer's report; Tim Anderson supported; motion carried

**VII. Accounts Payable:** Total Bills: \$15,032.11 Motion to approve by Rose Mary Berry; second by Tim Anderson; carried.

**VIII. Committee Reports:**

A. **Ambulance Report** (Steve Schrock): No Meeting. Runs = December-6 & January-13

B. **Homer Lake Board** (Tim Anderson): No Meeting

C. **Homer Fire Board** (Rose Mary Berry or Tim Anderson): Eckford Township might not be able to accommodate the price increase. Director Swope has applied for Grants. There were 23 fire runs this month.

D. **Tekonsha Fire Board** (Richard Maples or Steve Schrock): No Meeting

E. **Zoning Administrator Report** (Randy Shank): Additional Properties being turned over to Safebuilt. Lighthouse Village under new management.

F. **Sexton** (Tyler Butters): No Funerals. Price of Gas has increased.

G. **Planning Commission Report** (Richard Maples): Discussed/Approved New Ordinance for Tiny Homes/Trailers. Will be discussing ordinances for Solar

H. **County Road Department Report** (Steve Schrock): Steve submitted a list of roads to have gravel added to, and has received response. Pending Quote from Car Bro.

**IX. Old Business:**

A. **Dump Day:** 3<sup>rd</sup> Saturday in April: Ericka to reach out to Index; Parks and Recs to be placed on Agenda next month

B. **Parks Millage:** Construction Pending warmer Weather

C. **P-Drive Update:** Pursing alternative options.

D. **Ordinance Changes:** Approve by Planning Commission; Ericka to place on agenda for April

**X. New Business:**

A. **Pay Board of Review Early:** Motion to approve by Tim Anderson; second by Rose Mary Berry; carried.

- B. **Approve 2022-23 Budget:** New Budget Proposed is \$223,706.66. Increase from fiscal year 2021-22 of \$4,442.24; Motion to approve by Tim Anderson; second by Rose Mary Berry; carried.
- C. **Hourly Wage Increase to Hourly Workers:** Proposed 15.00 per hour for Hourly Employee's to include Election Workers, Deputy Clerk, Deputy Treasure, and Training for Board Members. Motion to approve by Rose Mary Berry; second by Ericka Tryon; carried.
- D. **Budget Approval for Covid Funds:** Discussed using \$39,812.00 for Roads under Category 6.1 Provision of Government Services. Discussed Granting Tekonsha Fire, Homer Fire, and Ambulance Organizations 7,000.00 for First Responder Grant under Category 3.1 Public Sector Workforce:Other/4.2 Private Sector Grants to Other Employers. Rose Mary, Tim, and Steve to touch base with Organizations to see if there is a project Clarendon Township could Grant the Money to them for. Ericka to add to next month's meeting.
- E. **Homer Lake Assessment** (Gary Thompkins): \$625.00 Payment placed on hold until we understand how Clarendon was Assessed for the payment.
- F. **Sexton Contract Approval:** Sexton Contractual wages of \$24,000 a year/\$2,000 per month approved for 2 years. Motion to approve by Ericka Tryon; second by Rose Mary Berry; carried.

**XI. Land Use Permits:** 3x Land Use Permits

Permit #	Requestor	Address	Structure	Date
Permit#1-2022	Carrol Kenyon	20861 T Drive South	Solar	2/9/2022
Permit#2-2022	Bobby Vincent	1764 22 Mile Rd	Shed over existing Foundation	2/9/2022
Permit#3-2022	William Christophel	Lighthouse Village # 2401	Deck w/Roof	2/9/2022

**XII. Adjournment:** Meeting was adjourned at 9:05 PM.

**Respectfully submitted,**  
Ericka Tryon, Clerk

---

Steve Schrock, Supervisor

---

Ericka Tryon, Clerk