

Clarendon Township Board Meeting

Monday, February 9, 2026
Regular Meeting Minutes

- I. **Opening:** Present were Steve Schrock, Vicki Brownell, Rose Mary Berry, and James Russell. Also present were 8 members of the public.
 - A. Meeting called to order at 7:30 PM by Supervisor Schrock followed by the pledge of allegiance to the flag.
- II. **Approval of Agenda:** Motion to approve by James Russell; second by Rose Mary Berry. Motion Carried
- III. **Public Voice:**
 - A. Trixie McMeeking – stated that she is the Homer Librarian. She explained about all the things that the library offers and handed out brochures to the board members. She will be retiring in May
 - B. David Gilbert – explained about hand gun safety. He has a grant for gun locks that are available around the county
 - C. Matt Saxton – stated all road projects that were submitted to the county were approved. Plus, he is hoping that they would add more primary road projects this year.
- IV. **Minutes:** Motion to approve by Rose Mary Berry; second by James Russell. Motion Carried
- V. **Correspondence:**
 - A. **Doctoral Residency:** Clerk’s Doctoral Residency is 2nd week of February. Deputy Clerk Vicki Brownell is filling in for Clerk February 9th.
 - B. **March BOR: Clerk has Posted this announcement in the Homer Index (x3)**

The Organizational meeting for the March Board of Review will be held Tuesday, March 3rd at 4:30 PM at Clarendon Township Hall.

The first meeting to hear protests from residents will be on Monday, March 9th starting at 9:00 a.m. until Noon and will resume at 1:30 p.m. until 4:30 p.m

The last meeting to hear protests from residents will be on Tuesday, March 10th starting at Noon until 3 pm, and will resume at 6 p.m. until 9 p.m . at which time we will finalize the meetings.
 - C. **BS&A** requested quick call to go over new features. Clerk setting up appointment on Feb 20th to discuss.
- VI. **Treasurer’s Report:** Motion to approve by Rose Mary Berry; second by James Russell. Motion Carried
- VII. **Accounts Payable:**
 - A. Clerk plans on reviewing build moves/allocations at upcoming 2026-27 budget hearing. Clerk to schedule with Rose Mary and Steve Schrock after March Meeting.
 - **Total Bills:** \$10,453.34 Motion to approve by Rose Mary Berry and seconded by James Russell. Motion carried

Money Moves and Allocations:

 - Pontem Software– Paid for out of Election Wages
 - Quickbooks Monthly Subscription – Paid for out of Election Supplies
 - Accident Fund – Paid for out of Supervisor Supplies
- VIII. **Election:**
 - A. **Ballot Container Certification:** March 25th 8:30 am @ county building. # of bags 5.
 - B. **Early Voting Meeting:** Agreement Signed
 - C. **Programming:** Survey Complete. Pending Feedback from County
 - D. **USPS:** Clerk confirmed election mail delivery address: PO BOX 274 Tekonsha MI

E. **Call for Election Inspectors:** Clerk to send out letters to prior year election inspectors requesting availability.

IX. Committee Reports:

- A. **Ambulance Report** (Steve Schrock): N/A
- B. **Homer Fire Board Report** (Rose Mary Berry or James Russell): N/A
- C. **Homer Lake Board Report** (James Russell): N/A
- D. **Tekonsha Fire Board Report** (Steve Schrock): N/A
- E. **Zoning Enforcement Report** (Randy Shank): The board needs to look at ordinances for solar panels. Need to look at permits for portable sheds in the future.
- F. **County Road Department Report** (Jim Russell or Steve Schrock): Meeting February 24th
- G. **Sexton Report** (Tyler Butters): No Funerals
- H. **Planning Commission Report** (Richard Maples): N/A

X. Old Business:

- A. **Dump Day:** Tabled to Spring
- B. **Porta Johns/Wheelies:** Steve received a new quote for wheelies from two young men in Homer starting their own waste management business
- C. **Replace Pump @ Cemetery:** Tabled to Spring
- D. **Parks Millage:** No Updates
- E. **Cuff Alt Dwelling:** Randy Shank to follow up
- F. **Church on County Line:** Pending Lawyer. Steve to follow up

XI. New Business:

- A. **Intuit QuickBooks Plus Annual Subscription:** Effective date: On or after April 1, 2026. Price: \$1149. Clerk to add to March agenda
- B. **Consumer Energy Bill** = \$170 – Was the electric used Dec 12-Jan 12? This is much higher than previous years/months. Clerk to add to March agenda
- C. **BOR Training Pay** – Motion to approve by James Russell and seconded by Rose Mary Berry. Motion carried
- D. **Cleaning Lady Coming in February**

XII. Approve Variances: Robyn needs a formal approval for last month's variance proposals.

- Richard Smith – A motion was made to approve by James Russell and Rose Mary Berry. The motion carried.
- Thomas Bates – A motion was made to approve by James Russell and Rose Mary Berry. The motion carried.

XIII. Land Use Permits: 1x Land Use Permits. Motion to approve by James Russell and seconded by Rose Mary Berry. Motion carried

Permit #3-2026	Aaron Zuck	21480 W. Dr S	Addition	2.9.26
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XIV. Adjournment: Meeting was adjourned at 7:50 PM. Motion to approve by Rose Mary Berry and seconded by James Russell. Motion carried.

Respectfully submitted,

Steve Schrock, Supervisor

Ericka Tryon, Clerk