

# Clarendon Township Board Meeting

Monday, August 10, 2015  
Regular Meeting Minutes

- I. **Opening**, Bruce Mittelstadt, Sharla Vincent, Rose Mary Berry, Steve Schrock and Tim Anderson. Also present were three members of the public.
  - A. Meeting called to order at 7:30 PM by Bruce Mittelstadt followed by the pledge of allegiance to the flag.
- II. **Additions to and Approval of Agenda**: Added approval of alternate to Board of Review. Steve Schrock moved to approve agenda; Tim Anderson supported; motion carried.
- III. **Public Voice**:
  - A. Ms. Woodbury informed Board she is still working to comply with Township zoning ordinance. As long as progress continues to be made, the Board will take no further action.
- IV. **Minutes**: Steve Schrock made a motion to approve the July minutes; Tim Anderson supported; motion carried.
- V. **Correspondence**: Received review of revised Fire Authority papers from our attorney. Received notification of Day of Review for Township drains from Water Resources Commissioner.
- VI. **Treasurer's Report**: Sharla Vincent moved to approve Treasurer's Report; Tim Anderson supported; motion carried.
- VII. **Accounts Payable**: There seems to be a discrepancy between the Tekonsha Fire Department contract amount and the amount billed. Sharla Vincent will check with Tekonsha Township. Steve Schrock moved we approve bills in the amount of \$29,705.75; Rose Mary Berry supported; motion carried.
- VIII. **Committee Reports**:
  - A. **Ambulance Report** (Steve Schrock): On track to end up under budget. We now have our own certified trainer so we can train on site. New truck is on schedule. Clarendon had five calls in June. There will be no August meeting due to the fair.
  - B. **Homer Lake Board Report** (Steve Schrock): Weed killer seems to be working.
  - C. **Homer Fire Board Report** (Rose Mary Berry): 3 runs in Clarendon in June. Fire Authority meeting scheduled for 9/23 at 7 PM for questions.
  - D. **Tekonsha Fire Board Report** (Dale Petersen): New pagers handed out. 5 taking medical first responder classes. Applied for DNR grant. In May there were 2 calls in Clarendon, none in June. We have 8 for ytd.
  - E. **Zoning Enforcement Report** (Forrest Howard) No report. Forrest was unable to attend meeting.
  - F. **County Road Department** (Bruce Mittelstadt): They are mowing and trimming trees.
  - G. **Planning Commission**: (Dale Petersen): Next meeting September 14, 2015
- IX. **Unfinished Business**:
  - A. **Fire Cost Recovery Ordinance**: Tabled until a decision is made on the Fire Authority.
  - B. **Fire Authority Proposal**: Tabled until decision
  - C. **Well Point and Pump**: A little more work still needs to be done.
  - D. **Hall Maintenance**: Steve has painted pavilion and fixed lights.
  - E. **FOIA Policy**: Sharla Vincent offered resolution 2015-3 to approve Clarendon Township FOIA Procedures and Guidelines Policy, Clarendon Township Written Public Summary and Clarendon Township Costs Worksheet to comply with MCL 15.236. Resolution passed by roll call vote; all members voting "aye."

**X. New Business:**

- A. **2015-16 Budget Amendment:** Sharla Vincent moved that we increase budget by adding \$1,000 from reserves for Hall Maintenance. Steve Schrock supported; motion carried.
- B. **2015 Tax Rate Request:** Sharla Vincent moved we approve the 2015 Tax Rate Request; Rose Mary Berry supported; motion carried.
- C. **Board of Review Alternate:** Sharla Vincent moved the Board appoint Brad Stuart as alternate member of the Board of Review; Rose Mary Berry supported; motion carried.
- D. **Fall Dump Day:** As previously discussed, we will have a Fall Dump Day on October 10<sup>th</sup>. Bruce will order a 40 yard container. Sharla will put ads in Homer Index in September.

**XI. Public Voice:** None

**XII. Land Use Permits:**

- A. Calvin & Judy Lons: Deck
- B. Steve Schrock moved we approved the land use permits; Tim Anderson supported; motion carried.

**XIII. Adjournment:** Sharla Vincent made a motion to adjourn; Rose Mary Berry supported; motion carried. Meeting adjourned at 8:20 PM.

**Respectfully submitted,**  
Sharla Vincent, Clerk

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Bruce Mittelstadt, Supervisor

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Sharla Vincent, Clerk