

# Clarendon Township Board Meeting

Monday, November 8, 2022  
Regular Meeting Minutes

- I. **Opening:** Present were Steve Schrock, Ericka Tryon, Rose Mary Berry, Tim Anderson and James Russell. Also present were 3 members of the public.
  - A. Meeting called to order at 7:30 PM by Supervisor Schrock followed by the pledge of allegiance to the flag.
- II. **Additions to and Approval of Agenda:** Motion to approve by Tim Anderson; second by Rose Mary Berry.
- III. **Public Voice:**
  - A. Diane Thompson – Elected County Commissioner. Gave support for roads.
- IV. **Minutes:** Motion to approve by Tim Anderson; second by Rose Mary Berry.
- V. **Correspondence:**
  - A. **Homer Fire Authority** – Forgot to send Invoice for 3<sup>rd</sup> Quarter. Sent Apology Letter and Combo Invoice for 3<sup>rd</sup> and 4<sup>th</sup> Quarter. Confirmed overpayment was refunding in June payment to Fire Department.
  - B. **FOIA Request** - Precinct's tabulator tapes containing the final vote tally / summary of each vote tabulation machine from the November 8, 2022 election. (Clerk to Provide)
  - C. **L 4029 tax rate request**– Robin would like a copy for Homer, Tekonsha, and the Ambulance
    - **Total Millage:**
      - **Homer** – 39.80970
      - **Tekonsha** – 34.94820
  - D. **F65** – Paul Plant completed filing of F65 form. Next years filing will be completed with the Audit
  - E. **Decker Insurance** – Renewal Meeting was held Wednesday, October 26<sup>th</sup>. Minor Increase. Clerk to issue payment to initiate coverage.
- VI. **Treasurer's Report:** Rose Mary looked into other banking options with regards to rolling over the \$36,000 CD that is maturing. Amount will be placed in a CD at Southern Michigan Bank. Motion to approve by Tim Anderson; second by Ericka Tryon.
- VII. **Elections:**
  - A. **Canvassers have completed review:** Comments Received
  - B. **Volunteer Worker:** Lily Hart participated in election day procedures. Same pay as Dump Day Wages (50.00) – Denied by Board.
  - C. **Lessons Learned** (Ericka Tryon): When Completing the Ballot Styles in the QVF the first number of the Ballot sequence needs to be adjusted with an A or B to indicate Homer vs Tekonsha school district. Absentee Voter select AV List needs to be submitted in addition to voter list
  - D. **Lessons Learned** (Kim Griffiths): Exit was quite dark. Suggested light for sidewalk. Sample Ballot to be hung after Public Accuracy Test.
- VIII. **Accounts Payable:** Total Bills: \$ 29,794.54. Motion to approve by Rose Mary Berry; second by Tim Anderson; carried.
- IX. **Committee Reports:**
  - A. **Ambulance Report** (Steve Schrock): New Chassy will be available in 2024. Runs in Aug: 5/ Runs in Sept: 8. Overall decrease in runs this year from last year.
  - B. **Homer Lake Board** (Tim Anderson): No Meeting
  - C. **Homer Fire Board** (Rose Mary Berry or Tim Anderson): Fire Department is following up on rent that is owed for Tekonsha renting spare truck. Pending Response. Clarendon Township will be 16.5% of the budget for 2023 which totals \$34,357 per year for fire protection.
  - D. **Tekonsha Fire Board** (Richard Maples or Steve Schrock): No Meeting
  - E. **Zoning Administrator Report** (Randy Shank): Randy to follow up with Joel Jernigan regarding variance

- F. **Sexton** (Tyler Butters): 2 burials this month. One at Bently Corner the other at West Clarendon. Flower clean up completed.
- G. **Planning Commission Report** (Richard Maples): No Meeting
- H. **County Road Department Report** (Steve Schrock): No Report

X. **Old Business:**

- A.**Dump Day:** Tabled until Spring 2023. Discussed difference between paying volunteers to work on dump day and paying volunteers to work for the election. It is suggested that not all volunteers will be paid, that only members of the board will be paid if volunteering time outside of normal appointment. Clerk to suggest revision of policy during next budget hearing.
- B.**Porta Johns/Wheelies:** Tabled till Spring 2023
- C.**Parks Millage:** \$30.66 remain for this year
- D.**P-Drive Update:** Pursuing Alternative Options
- E.**Q-Drive Concern:** Pending resolution through litigation.
- F. **Powder Post Beetles:** No sign of beetle activity. Clerk to remove from next months Agenda.
- G. **SLFRF Funds:** Additional Funding Check Received. Total Funding = \$ 121,871.17.
  - Tekonsha Fire Department to send paperwork for reimbursement

XI. **New Business:**

- A.**Ordinance Violation Steps:** Motion to approve by Tim Anderson and seconded by Rose Mary Berry. Motion carried
- B.**Ambulance Service SLFRF Funds:** Board approved \$7,000 for Quoted equipment. Motion to approve by Rose Mary Berry and seconded by Tim Anderson. Motion carried. Clerk to file Quote.
- C.**Money Market:** Rose Mary looked into other banking options with regards to rolling over the \$36,000 CD that is maturing. Amount will be placed in a CD at Southern Michigan Bank.
- D.**Tara Stille –** Maintenance of Clarendon Township Web Page (\$75.00 per month). Motion to approve 6-month trial of web service position by Rose Mary Berry and seconded by Tim Anderson. Motion carried

XII. **Land Use Permits:** No Land Use Permits. Randy to follow up with Joel Jernigan regarding variance

XIII. **Adjournment:** Meeting was adjourned at 8:22 PM.

**Respectfully submitted,**  
Ericka Tryon, Clerk

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Steve Schrock, Supervisor

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Ericka Tryon, Clerk