

Clarendon Township Board Meeting

Monday, April 11, 2022
Regular Meeting Minutes

I. **Opening:** Present were Steve Schrock, Ericka Tryon, Rose Mary Berry, Tim Anderson and Jim Russell. Also present were 8 members of the public.

A. Meeting called to order at 7:30 PM by Supervisor Schrock followed by the pledge of allegiance to the flag.

II. **Additions to and Approval of Agenda:** Motion to approve by Rose Mary Berry; second by James Russell; carried.

III. **Public Voice:** Tracy Crandell – Concerned about the vacant property on Q Drive. Many individuals seem to be utilizing the property whom are not the owners

IV. **Minutes:** Motion to approve by Rose Mary Berry; second by James Russell; carried.

V. **Correspondence:**

A. **2022 Census of Governments, Survey of Public Employment & Payroll** – Ericka to Submit

B. **Seventh Day Adventist Church:** This Summer canvassers will be circulating in Clarendon Township and going door to door handing out religious literature

C. **St. Joseph Plot Transfer:** Sabin Pearl has transferred ownership of plots SJ-60-4 to Larry Drinkwater – Ericka Tryon to issue Deed. Original Deeds received 4/8/22.

VI. **Elections:**

A. **Ballot Container Certification:** May 19th, this is required for each jurisdiction every 4 years. It is recommended that you bring old containers just in case you need additional storage for this year's elections. If the weather is nice we will work outside, right from your vehicle, otherwise we will have you bring them inside that day. (BOE News 2.28.2022) May 19th, 9 a.m. – 4 p.m. Marengo Township, 14021 23 Mile Road, Albion, 49224. You may drop your containers and bags off to Clerk Vansickle between the day before & pick up on the 19th. We will let you know what time the office will be open soon. The canvassers are scheduled 9am till 4pm, please arrive no later than 2pm so that the canvassers are able to complete their work before 4pm.

B. **Inspectors Applications:** Clerk has sent out Applications to prior election inspectors to see if there is an interest in those inspectors assisting with the 2022 elections. If you know of anyone who may be interested in serving as an election inspector for Clarendon Township please reach out to the Clerk for an application. Applications must be returned no later than June 1st.

C. **Election Inspector Training:** Tuesday, June 28th Election Inspector Training Sessions, 10 a.m. and 2 p.m. Kellogg Arena, 1 McCamly Square, Battle Creek, 49017 Jill will be sending out a link for each Clerk to email to your Election Inspector's for them to sign up for training. We will need all hands on deck to help that day, Clerks and Deputies Democracy MVP (BOE News 2.28.2022) new updates to this useful tool if you need more election inspectors

VII. **Treasurer's Report:** Ericka Tryon moved to approve Treasurer's report; James Russell supported; motion carried

A. **After receiving board consensus, a New CD has been opened in the amount of \$150,000.00. Rose Mary Berry to follow up with Credit Union to finalize paperwork.**

VIII. **Accounts Payable:** Total Bills: \$9,006.23. Total 2021 Fiscal Year Excess = \$44,818.63. Motion to approve by Rose Mary Berry; second by James Russell; carried.

IX. **Committee Reports:**

A. **Ambulance Report** (Steve Schrock): Steve unable to attend

B. **Homer Lake Board** (Tim Anderson): No Meeting

C. **Homer Fire Board** (Rose Mary Berry or Tim Anderson): Short Meeting. Paid Bills. Many members of the board were absent. Postponed additional discussions to May Meeting.

D. **Tekonsha Fire Board** (Richard Maples or Steve Schrock): Court cases in progress. 4 runs in January. 3 runs in February. Tekonsha is hoping to rent a spare truck from Fredonia Township. Fire Department is looking at changing Insurance Company. Possibility of Butler Township splitting the cost of a dryer.

- E. **Zoning Administrator Report** (Randy Shank): Additional Properties being turned over to Safebuilt. Randy to follow up on Q Drive concern. At the moment we are uncertain whom owns the property. Rose Mary will look into whom paid the past years taxes. Letters of Judgement were received from Lawyer on several properties.
- F. **Sexton** (Tyler Butters): No Funerals. Wheelies to start in May. Tyler to pour cement under porta johns. Tyler to provide a quote to wash roof and paint of pavilion
- G. **Planning Commission Report** (Richard Maples): No Meeting
- H. **County Road Department Report** (Steve Schrock): Steve submitted a list of roads to have gravel added to, and has received response. Pending additional quotes.

X. Old Business:

- A. **Dump Day:** Printed in Homer Index for 3rd Saturday in April. (4/16/22)
- B. **Parks Millage:** Construction Pending warmer Weather. Ericka to see how much we paid for the gravel to be delivered.
- C. **P-Drive Update:** Pursing alternative options.
- D. **Ordinance Changes:** Approve with 5 aye's and 0 nay's; Ericka to contact Homer Index for publishing. Don to publish on webpage.
- E. **Lock for Ballot Container** (Steve Schrock): Steve Replaced. Ericka to pay invoice next month.
- F. **Homer Lake Assessment** (Gary Thompkins): \$625.00 Payment placed on hold until we understand how Clarendon was Assessed for the payment. Gary was unavailable. Ericka to place on May's Agenda
- G. **Budget Approval for Covid Funds:** Discuss using \$39,812.00 for Roads under Category 6.1 Provision of Government Services. Discuss Granting Tekonsha Fire, Homer Fire, and Ambulance Organizations 7,000.00 for First Responder Grant under Category 3.1 Public Sector Workforce: Other/4.2 Private Sector Grants to Other Employers. Approve with 5 aye's and 0 nay's; Ericka to submit report to Federal Government

XI. New Business:

- A. **Parks and Rec:** Cement Slab under Porta Johns. Motion to approve by Rose Mary Berry; second by James Russell; carried.
- B. **Trash Fires in Tekonsha:** Clarendon Township could update the Ordinances to capture Fires that burn out of control to the point that the Fire Department needs to make a fire run. Perhaps the cost of the run could be charged to the owner. Steve to look into options and present to Planning Commission in June.
- C. **New Sign @West Clarendon Cemetery:** Needs new paint job. Tyler to review. Ericka to add to next months meeting.
- D. **911 Milage:** Clarendon Township would like Township residents to continue being charged per phone line as opposed to have a millage placed on their taxes. Clarendon Township unanimously says no to the an additional milage.

XII. Land Use Permits: 3x Land Use Permits

Permit #	Requestor	Address	Structure	Date Approved
Permit#4-2022	David M Smith	2484 18 1/2 Mile Rd	Addition to House	4/11/2022
Permit#5-2022	Patrick Bartelotti	Lighthouse Village # 9020	New Awning	4/11/2022
Permit#6-2022	Tracy Boone	Lighthouse Village # 4088	Shed	4/11/2022

XIII. Adjournment: Meeting was adjourned at 8:38 PM. Motion to approve by Ericka Tryon; second by Rose Mary Berry; carried.

Respectfully submitted,
Ericka Tryon, Clerk