

Clarendon Township Board Meeting

Monday, December 8, 2025
Regular Meeting Minutes

- I. **Opening:** Present were Steve Schrock, Ericka Tryon, Rose Mary Berry, James Russell, and Tim Anderson. Also present were 7 members of the public.
 - A. Meeting called to order at 7:30 PM by Supervisor Schrock followed by the pledge of allegiance to the flag.
- II. **Approval of Agenda:** Motion to approve by Tim Anderson; second by Rose Mary Berry. Motion Carried
- III. **Public Voice:**
 - A. **DTE Energy:** Wind Project in Clarendon Township
- IV. **Minutes:** Motion to approve by Rose Mary Berry; second by Tim Anderson. Motion Carried
- V. **Correspondence:**
 - A. **Doctoral Residency:** Clerk's Doctoral Residency is 2nd week of February. Deputy Clerk Vicki Brownell will be filling in for Clerk February 9th.
 - B. **Robyn Kulikowski:**
 - Poverty Guideline changes need to be uploaded to webpage.
 - BOR: The December Board of Review meeting will be held on Tuesday, December 9th
 - at 1:00 P.M. at Clarendon Township Hall.
 - C. **Semco ORD 2025-1:** Needs to be published in the paper. Clerk reached out to Homer Index
 - D. **The Index Christmas Greeting 2025:** Printed for 2025
 - E. **Tim Walburg (Member of Congress):** Standing strong with local law enforcement
- VI. **Treasurer's Report:** CD's are due for renewal. Rose Mary to follow up with multiple banks looking for the best rate. Motion to approve by Ericka Tryon; second by Tim Anderson. Motion Carried
- VII. **Accounts Payable:**
 - A. **Total Bills:** \$ 21,770.59 Motion to approve by Rose Mary Berry; second by Tim Anderson. Motion Carried
 - Accident Fund \$640 paid for out of Attorney Bucket Motion to approve by Rose Mary Berry; second by Tim Anderson. Motion Carried
 - Township Dues/Quickbook Mo Subscription \$189 paid for out of Election Supplies Bucket Motion to approve by Rose Mary Berry; second by Tim Anderson. Motion Carried
- VIII. **Election:**
 - A. **Deputy Clerk:** Security Training Complete
- IX. **Committee Reports:**
 - A. **Ambulance Report** (Steve Schrock): Decrease in Mutual Aid Runs. All vehicles must be parked outside regardless of weather. Electric issues still persist. New Truck Purchased for 11k
 - B. **Homer Fire Board Report** (Rose Mary Berry or Tim Anderson): Auditor to start Audit in February. 2026 Fire Budget Passed. Decker Insurance has new type of policy.
 - C. **Homer Lake Board Report** (Tim Anderson): No Meeting
 - D. **Tekonsha Fire Board Report** (Steve Schrock): Meeting in January
 - E. **Zoning Enforcement Report** (Randy Shank): Nothing New
 - F. **County Road Department Report** (Jim Russell or Steve Schrock): James Russell and Steve Schrock met with Group to discuss road work opportunities for 2026.
 - G. **Sexton Report** (Tyler Butters): 1 cremation at St. Joes.
 - H. **Planning Commission Report** (Richard Maples): Richard Smith Variance reviewed. Conditional Use Permit reviewed for T Drive Residence. Slaughterhouse situation reviewed. Steve to send letter. Variance Application Reviewed. Suggested price: \$150.00 per variance.

X. Old Business:

- A. Dump Day:** Tabled to Spring
- B. Porta Johns/Wheelies:** Tabled to Spring
- C. Replace Pump @ Cemetery:** Tabled to Spring
- D. Parks Millage:** Tabled to Spring. Clerk to provide Breakdown of Moneys
- E. Cuff Alt Dwelling:** Randy Shank to follow up
- F. T Drive House and Trailer:** Turned over to Safebuilt
- G. Church on County Line:** Pending Lawyer

XI. New Business:

- A. Variance Application:** Planning Commission Approved \$150.00 per variance. Clerk to update and send to web page manager. Motion to approve by Tim Anderson and seconded by Rose Mary Berry. Motion carried.
- B. Fire Millage Resolution:** Verbiage will appear on August 4th state primary ballot. Motion to approve was roll call vote with 5 yes's (Steve Schrock, Ericka Tryon, Rose Mary Berry, James Russell, and Tim Anderson) and 0 no's
- C. BOR:** Pay BOR Early. Motion to approve by Tim Anderson and seconded by Rose Mary Berry. Motion carried.
- D. Road Proposals:** 2x proposals were agreed on for 2026 road work (P Drive & 18 ½ Mile) Motion to approve by Rose Mary Berry and seconded by Tim Anderson. Motion carried.
- E. New Planning Commission Member:** Eric Blue was appointed as new member for the Planning Commission. Clerk to follow up with I9 form and Clerk will swear new member in. Motion to approve was roll call vote with 5 yes's (Steve Schrock, Ericka Tryon, Rose Mary Berry, James Russell, and Tim Anderson) and 0 no's.

XII. Land Use Permits: No Land Use Permits

XIII. Adjournment: Meeting was adjourned at 8:14 PM. Motion to approve by Rose Mary Berry and seconded by Tim Anderson. Motion carried.

Respectfully submitted,

Steve Schrock, Supervisor

Ericka Tryon, Clerk