

Clarendon Township Board Meeting

Monday, April 13, 2026
Regular Meeting Minutes

- I. **Opening:** Present were Steve Schrock, Ericka Tryon, Rose Mary Berry, Tim Anderson and James Russell. Also present were 7 members of the public.
 - Meeting called to order at 7:30 PM by Supervisor Schrock followed by the pledge of allegiance to the flag.
- II. **Approval of Agenda:** Motion to approve by Tim Anderson; second by Rose Mary Berry. Motion Carried
- III. **Public Voice:**
 - No Participation
- IV. **Minutes:** Motion to approve by Rose Mary Berry; second by Tim Anderson. Motion Carried
- V. **Correspondence:**
 - o BOR Minutes
 - o Door-to-Door Summer 2026: Seventh-day Adventist Church
 - o Unemployment Insurance Reporting has moved to a new online platform.
 - o Melissa Vigil – Expressed interest in Deputy Clerk position. Clerk sent follow up
 - o 25 1/2 Mile Rd Bridge Closing for Replacement
 - o Antivirus Updated on Clerk Computers
 - o Cemetery
 - Bernard White – 2x plots purchased in WC
 - Angela Thain – Is it possible to place a marker at this cemetery if they scatter the ashes. Do they need to purchase a plot to do this.
- VI. **Treasurer's Report:** No change in roll over rates. Motion to approve by Ericka Tryon; second by Tim Anderson. Motion Carried
- VII. **Accounts Payable:**
 - **Total Bills:** \$22,905.64: Motion to approve by Rose Mary Berry; second by Tim Anderson. Motion
 - Moved Remainder of Funds that were budgeted in various 2025-26 buckets to cover March 2026 expenses. Motion to approve by Rose Mary Berry; second by Tim Anderson. Motion
 - Budget Approval: 2026-27 Budget Total \$303,370. Total Increase of 54, 075 from 2025-26 Budget. Motion to approve by Rose Mary Berry; second by Tim Anderson. Motion Carried. Roll Call Vote Taken with 5 yay and 0 nay.

Section 5: Estimated Revenues

Estimated township general fund revenues for fiscal year 2026-27 shall total approximately \$373,020 which is the average income collected by the Township over the previous three fiscal years.

Section 6: Estimated Expenditures

Estimated township general fund expenditures for fiscal year 2026-27 for the various township categories are attached in the Actual vs. Budget 2026-27 Report and total \$303,370.00.
- VIII. **Election:**
 - **Ballot Container Certification:** March 25th 8:30 am @ county building. # of bags 5.
 - **Early Voting Meeting:** Agreement Signed
 - **Programming:** Survey Complete. Pending Feedback from County
 - **USPS:** Clerk confirmed election mail delivery address: PO BOX 274 Tekonsha MI
 - **Election Inspector Training:** Offered by county throughout the month of April
- IX. **Committee Reports:**

- **Ambulance Report** (Steve Schrock): Employee concerns resolved. Overall increase in runs with a decrease in mutual aid.
- **Homer Fire Board Report** (Rose Mary Berry or James Russell): CDs updated. Audit ongoing
- **Homer Lake Board Report** (Tim Anderson): Discussed Budget and Dock Replacement Options
- **Tekonsha Fire Board Report** (Steve Schrock): N/A
- **Zoning Enforcement Report** (Randy Shank): Steve to talk with Randy regarding sending out letters.
- **County Road Department Report** (Jim Russell or Steve Schrock): There is a decrease in cost of black top. Steve/James looking into options for Clarendon Roads
- **Sexton Report** (Tyler Butters): Discussed Tree concerns
- **Planning Commission Report** (Richard Maples): N/A

X. **Old Business:**

- **Dump Day:** Complete. Big Thank you to Tim, Jim, Mac, and Steve
- **Porta Johns/Wheelies:** Steve to set up new service
- **Replace Pump @ Cemetery:** Tyler Pursuing options
- **Parks Millage:** No Updates
- **Cuff Alt Dwelling:** Randy Shank to follow up
- **Church on County Line:** Pending Lawyer. Steve to follow up

XI. **New Business:**

- Tree in St Joe cemetery: Tree in northwest corner needs to be addressed before it falls on headstones. Steve/Tyler investigating options
- Townhall Rental: Folk Music Band would like to rent: Motion to approve by Rose Mary Berry; second by Tim Anderson. Motion Carried.
- Trash Service Update: Steve to set up new services for township with local company

XII. **Land Use Permits:** 1x Land Use Permits

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| Permit #4-2026 | Danielle and Adam | 1405 18 1/2 Mile | Grain Dryer/Bin | 4.13.26 |
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XIII. **Adjournment:** Meeting was adjourned at 8:08 PM. Motion to approve by Rose Mary Berry and seconded by James Russell. Motion carried.

Respectfully submitted,

Steve Schrock, Supervisor

Ericka Tryon, Clerk