

Clarendon Township Board Meeting

Monday, December 9, 2019
Regular Meeting Minutes

- I. **Opening:** Present were Steve Schrock, Sharla Vincent, Rose Mary Berry, Tim Anderson and Jim Russell. Also present were six members of the public.
 - A. Meeting called to order at 7:30 PM by Supervisor Schrock followed by the pledge of allegiance to the flag.
- II. **Additions to and Approval of Agenda:** Motion to approve by Tim Anderson; second by Rose Mary Berry; carried
- III. **Public Voice:** None
- IV. **Minutes:** Tim Anderson moved to approve the November regular meeting minutes; Rose Mary Berry supported; motion carried.
- V. **Correspondence:** MTA Training; letter of blight complaints from non-resident
- VI. **Treasurer's Report:** Sharla Vincent moved to approve Treasurer's report; Tim Anderson supported; motion carried
- VII. **Accounts Payable:** Tim Anderson moved we approve bills in the amount of \$16,013.61; Rose Mary Berry supported; motion carried.
- VIII. **Committee Reports:**
 - A. **Ambulance Report** (Steve Schrock): Clarendon had 2 runs in September and 4 in October. They are under 76 calls for the call year. Budget is under in expenses and over in revenue due to increased Medicare payments. No meeting in December.
 - B. **Homer Lake Board** (Tim Anderson): No meeting
 - C. **Homer Fire Board** (Rose Mary Berry or Tim Anderson): Clarendon had three calls. The Fire Budget was not approved because it has not yet been approved by Homer Township. Will put the old tanker truck up for minimum bid of \$400. Next meeting Dec. 17th.
 - D. **Tekonsha Fire Board** (Terry Petersen or Steve Schrock): Terry wasn't there. The bids for the Fire Hall renovation are due by December 17th. Clarendon had two calls in September and 4 in October; 32 YTD.
 - E. **Zoning Administrator Report** (Randy Shank): Reported on a few issues.
 - F. **Sexton** (Tyler Butters): Three full burials in Cook's Prairie
 - G. **Planning Commission Report** (Terry Petersen): Prepared a list of properties to be notified under the Blight Ordinance.
 - H. **Election Report** (Sharla Vincent): Training for the new election cycle will be June 24th at Kellogg Arena...
 - I. **County Road Department Report** (Steve Schrock):
- IX. **Old Business:**
 - A. **Cost Recovery Ordinance:** Tabled. Discussed options.
 - B. **Township Roads:** Discussion of current road problems and county issues. County has approved a new 509 policy on cost sharing. Road Department indicated that included tree trimming and berm maintenance as part of road maintenance. The policy addresses many previous concerns.
 - C. **Computer Upgrade for Clerk/Elections:** Laptop has been ordered; still working on desktop.
 - D. **Well & Pump:** Tim has received an estimate from Sebastian for about \$6,400. Waiting on additional estimates.

X. New Business:

- A. Approval to Pay Dec. Board of Review and Planning Commission:** Sharla Vincent moved to approve payment of Board of Review and Planning Commission before the January meeting; Rose Mary Berry supported; motion carried.
- B. Website Hosting Annual Fee:** Sharla Vincent moved to reimburse Don Burgett \$135 for the Township website annual hosting fee. Rose Mary Berry supported; motion carried.
- C. Announcements:** December Board of Review will meet on December 12th at 3:00 p.m. at the Township Hall. Notice has been posted. The Clarendon Township Board is collecting Christmas donations toward the Homer Fireworks Fund.

XI. Public Voice:

XII. Land Use Permits:

- A. Kimberly Gordon: Deck
 - B. Chet Calhoun: Barn addition
 - C. Brad Stuart: Garage
 - D. Tim Anderson moved to approve Land Use Permits; Rose Mary Berry supported; motion carried.
- I. Adjournment:** Meeting was adjourned at 8:05 PM.

Respectfully submitted,
Sharla Vincent, Clerk

Steve Schrock, Supervisor

Sharla Vincent, Clerk