

Clarendon Township Board Meeting

Monday, June 12, 2023
Regular Meeting Minutes

- I. **Opening:** Present were Steve Schrock, Ericka Tryon, Rose Mary Berry, Tim Anderson and James Russell. Also present were 8 members of the public.
 - A. Meeting called to order at 7:30 PM by Supervisor Schrock followed by the pledge of allegiance to the flag.
- II. **Additions to and Approval of Agenda:** Motion to approve by Rose Mary Berry; second by Tim Anderson.
- III. **Public Voice:**
 - A. **Larry Hyde:** Pot Holes Update on P Drive
 - B. **Diana Thompson:** Transit Bill dropped from future discussions.
- IV. **Minutes:** Motion to approve by Rose Mary Berry; second by Tim Anderson. Motion Carried
- V. **Correspondence:**
 - A. **2023 Audit:** Clerk and Treasurer working with Paul Plan to submit appropriate documentation
 - B. **Dorreen Combs:** Request to purchase 3 plots: West Clarendon Cemetery, Section 5, Row 309, and Plots 1-3
 - C. **Parks Millage Allocation:** \$2,836.14
- VI. **Treasurer's Report:** Motion to approve report by Ericka Tryon; Second by Rose Mary Berry. Motion Carried.
- VII. **Elections:**
 - A. **Inspectors Applications:** Clerk has sent out Applications to prior election inspectors to see if there is an interest in those inspectors assisting with the 2023 elections. If you know of anyone who may be interested in serving as an election inspector for Clarendon Township please reach out to the Clerk for an application. Applications must be returned no later than June 1st: Patsy Orns, Donna Hinspeter, Patti Metcalf, Rose Mary Berry, Vicki Brownell, Laura Russell, Kenneth Dirling, Gale Houchen, Kimberley Griffiths, Rose Mary Berry
 - B. **Preventative Maintenance: Completed May 30th**
 - C. **EPB Cards Delivered for Programming**
 - D. **102 Perm AV Applications Sent**
 - E. **Clerk Weekend Hours QVF: 8am to 5pm Sunday**
- VIII. **Accounts Payable:** Total Bills: \$28,883.45. Motion to approve by Tim Anderson; second by Rose Mary Berry; carried.
- IX. **Committee Reports:**
 - A. **Ambulance Report** (Steve Schrock): March we had 4 runs and April there were 10. Calls had an overall decrease for the quarter, but an increase for the month. There was a decrease in mutual aid. Building needs a new water softener. Discussed roll over of CD's (10mo, 13mo, 20 mo). There are two months to go in the Fiscal Year. There has been a disagreement with Tekonsha over the increase in rent. Looking in to moving to a new building.
 - B. **Homer Lake Board** (Tim Anderson): No Meeting
 - C. **Homer Fire Board** (Rose Mary Berry or Tim Anderson): Short Meeting. Homer Village Needs 3rd member appointed. Swope attended conference and was impressed with 3 firefighters attending the conference in Ukraine.
 - D. **Tekonsha Fire Board** (Richard Maples or Steve Schrock): No Meeting
 - E. **Zoning Administrator Report** (Randy Shank): Nothing New
 - F. **Sexton** (Tyler Butters): Should we allow customers to put up vinyl fence at Cooks Pairie. Township would be responsible for upkeep after install. Board not approving at this time as there would be an increase in maintenance.

G. Planning Commission Report (Richard Maples): Pursuing different properties. Signed Permits on properties from previous months.

H. County Road Department Report (Steve Schrock): Nothing new to report

X. Old Business:

A. Dump Day: Tabled till Spring

B. Porta Johns/Wheelies: No issues to report.

C. Parks Millage: Final price was \$3,647.70. Clerk to send in Tax Exempt form to Collins Flags

D. P-Drive Update: Pursuing Alternative Options. Road was patched

E. Q-Drive Concern: Quote to clean up was valued at \$5,500.00. Recor would be able to move the trailers for \$250.00. Steve to follow up on additional quotes.

F. SLFRF Funds: Reporting Complete for 2023. Additional Funding Check Received. Total Funding = \$ 121,871.17.

- Tekonsha Fire Department requested 7,000 for new equipment. Motion to approve by Rose Mary Berry and seconded by Ericka Tryon. Motion carried. – Received Invoice
- Homer Fire Department for new equipment. Motion to approve by Rose Mary Berry and seconded by Ericka Tryon. Motion carried
- Board approved \$7,000 for Quoted equipment. Motion to approve by Rose Mary Berry and seconded by Tim Anderson. Motion carried. Clerk to file Quote. – Received Invoice

XI. New Business:

A. Gravel Addition to Roads – Tim Anderson expressed concerns regarding how loose rocks will be addressed. There would be additional costs associated fixing the large rocks. De Burming is covered. Discussed the roads that are scheduled to be fixed. Steve to follow up with the road department.

B. Planning Commission New Board Member: New board member to replace Jason Manke. Steve to follow up.

XII. Land Use Permits: Motion to Approve by Tim Anderson. Second by Ericka Tryon. Motion Carried.

Permit#10-2023	Richard Davis	5253 20 Mile Rd	Garage	6/12/2023
Permit#11-2023	Dewight Runyon	445 19 Mile Rd	Barn	6/12/2023
Permit#12-2023	Thomas Miller	22849 T Dr S	Addition	6/12/2023

XIII. Adjournment: Meeting was adjourned at 8:26 PM.

Respectfully submitted,
Ericka Tryon, Clerk

Steve Schrock, Supervisor

Ericka Tryon, Clerk